

## Laboratory Commission

- Coordinating technicians, research assistants and students working in laboratories.
- To ensure the regular and efficient operation of laboratories.
- Preparing new device/equipment proposals.
- Carrying out works from industry.
- To take necessary safety precautions in the laboratory.
- Checking the calibration status of the devices in the laboratory and having these devices calibrated when necessary.
- Preparing and updating the fixture list of all devices and equipment in the laboratory.
- Labeling the name and instructions for use on all devices.
- To prepare an activity presentation of the commission's work at the end of each term and to present this presentation to the Academic Board of the Department.
- To regularly submit the commission file to the Program Improvement and Development Commission at the end of each semester.
- To carry out other works given by the Department Head related to the subject.